

Borough of Newtown
Road Occupancy/Opening Permit Application

Purpose: This application seeks a permit to occupy or perform work within a Borough street, in accordance with [Article II Ch 380](#) of the Borough Code, which requires that no public street may be opened, cut, or otherwise disturbed by any person, firm, corporation, or utility without first securing a permit and paying all associated fees and escrows.

Submission Requirements: In addition to appropriate fees and escrow checks payable to Newtown Borough, please submit this application along with a sketch plan clearly showing the project location and details of the proposed work to: buildingandzoning@boroughofnewtown.com or mail to: 23 North State St Newtown, PA 18940

Section I – Applicant Information

Applicant Name: _____

Contact Person: _____

Address: _____

Phone: _____

Email: _____

Property Owner: _____

Address: _____

Phone: _____

Email: _____

Section II – Project Information

Location of Work / Street Name: _____

Proposed Start Date: _____

End Date: _____

Type of Work / Construction Activity: _____

Equipment to be Used: _____

Description and Purpose of Work: _____

Traffic Control / Safety Measures, if applicable: _____

Applicant Acknowledgment:

I hereby certify that the information provided is true and accurate. If issued, I agree to comply with all Borough ordinances, permit conditions, and safety requirements.

Signature: _____

Date: _____

FOR BOROUGH USE ONLY

Permit Approval: Approved Denied Conditions / Comments: _____

Borough Engineer Signature : _____ Approval Date: _____

Permit # _____

Date Issued: _____

Permit Fee: \$ _____ Check # _____

Escrow: \$ _____ Check# _____

Final Inspection Approval

Borough Engineer Signature: _____

Date: _____